

Funschool Coop Policies and Guidelines

Family Acknowledgements:

I/we acknowledge that I/we have received this notice from Carla Gibson and the Funschool Co-op (also referred to as "the coop") and that my family and I agree to the terms and conditions set forth.

I/we understand that my family and I will be participating in classes, workshops and/or field trips sponsored and/or organized by the Funschool Co-op and that I/we am responsible for the safety and behavior of my children at all times. If I/we deem an environment or situation to be outside of what I/we feel is safe for you're my/our child or myself, I/we will remove myself or my/our child from the environment or situation. Others are not accountable for me or my/our child's safety. Further, we agree to indemnify, hold harmless, assume liability for and defend Funschool Co-op, Calvary Assembly of God Church, its trustees, officers, members and agents from all costs and expenses including, but not limited to, attorney's fees, reasonable investigative and discovery costs, court costs, and any other sums which Funschool Co-op, Calvary Assembly of God Church, its trustees, officers, members and agents may pay or become obligated to pay for injury, including death, to persons or damage to property resulting from our participation of said activities and use of said premises or from our actions or omissions and arising from any cause, including vehicles.

I/we understand that as a voluntary participant in Funschool Coop activities, I am not entitled to any payments or insurance coverage should I/we suffer any injury related to my association with Funschool Coop.

I/we certify that neither I, nor anyone in my family attending Funschool Co-op activities has ever been convicted of a felony that would preclude me/us from legally being allowed to work with children. I/we am not on any state or federal list that would prevent me/us from working with children. I/we have no mental or emotional issues that would make me unsafe to be around children. I/we understand that should Funschool Coop receive any information that would indicate that I/we am not legally allowed to work with children or that it may be unsafe for me/us to work with children, my membership will be ended and Funschool Coop will not be obligated to return any membership fees or class fees that have been paid.

I/we understand that should it become apparent that I/we cannot maintain behavior and/or conduct in accordance with these policies and guidelines, Funschool Coop reserves the right to terminate my/our membership and is not obligated to return any membership fees or class fees that have been paid.

I/we understand that Funschool Coop membership and semester fees are non-refundable.

Should I/we become dissatisfied with a class I/we have paid for, Funschool Coop will refund my/our money for this class according to the following schedule:

Class refunds requested prior to the start of the second class in the session – 100% refund less materials fee OR Student may transfer to another class in lieu of a refund.

Class refunds requested prior to the start of the fourth class in the session – Pro-rated refund less materials fees OR Student may transfer to another class in lieu of a refund.

No refunds will be made after the start of the fourth class in the session

One day workshops – Refunds for one day workshops will be given if requested 7 days prior to the workshop. Refunds less materials fees may be granted up to the start of the workshop if the refund does not jeopardize the minimum enrollment for the workshop.

Missed classes:

- 1) Each teacher is responsible for finding a backup teacher and devising a plan for making lesson plans and materials available to that person in the event an illness or other catastrophe keeps them from being available to teach their scheduled class.
- 2) In the event a class is missed and no backup teacher is available, or Funschool Coop classes are cancelled due to severe weather, the teacher can schedule a makeup class for December 17th or December 19th.

- 3) The teacher may choose to offer a monetary refund to their students in lieu of hosting a makeup day.
- 4) The teacher is not obligated to offer any makeup or extra class time if a student misses a class, however, if a materials fee has been collected, the teacher will make every effort to provide the student with the materials presented during the missed class.

I/we understand that parents are required to stay on the premises while their children are attending classes. If another parent will be responsible for my child in my absence, I will inform Funschool Coop in writing one week prior to my absence. Funschool Coop reserves the right to deny this arrangement and require I be present for my child to attend classes. Funschool Coop is not obligated to refund my class fees if they deny the arrangement.

Classroom Management:

Our goal is for all participants (students, parents, siblings and teachers) to have an enjoyable experience at Funschool Coop activities. To that end, we present the following guidelines for conduct and behavior at all Funschool Coop activities:

The following activities are NOT ALLOWED on the Calvary Assembly of God Church premises or at any Funschool Coop sponsored event or field trip: Smoking, alcohol, profanity, gambling of any kind and music with lyrics which contradict Christian principles and values. This list is not all-inclusive and Calvary Assembly of God Church and Funschool Coop reserve the right to prohibit any activity that is deemed inappropriate for a church/coop setting.

Removing a disruptive child from class: The teacher and/or the parent volunteer reserve the right to remove a child who is disruptive from a class. Upon removal, the hall monitor will locate the parent and the child will not be allowed to return to class that day. If possible, the teacher and/or the parent volunteer will ask the hall monitor to locate the parent to come to the classroom and provide parent support to help the child re-focus and participate in the class. If it is obvious that the child is not able to regain focus, the teacher and/or the parent volunteer will respectfully ask the parent to remove the child from the class.

Leaving the classroom without adult supervision: Children under age 8 will not be allowed to leave the classroom without being escorted by a parent or adult. The teacher and/or the parent volunteer will ask the hall monitor to locate the parent should the child ask to leave the classroom for any reason, including going to the bathroom. Children under 8 will have special name tags. If you would prefer that your older child not be allowed to leave the classroom without you, please request a special name tag. In the event of a bathroom emergency, the hall monitor or parent volunteer will escort the child to the bathroom.

Parent Support in the Classroom:

Parents are always welcome to attend classes with their child as long as they are not disruptive. Should the teacher determine the parent's presence is hindering the class presentation in some way, the teacher and the Funschool Coop director will work to find a solution. The parent should remember that they are there to support their child and not to add to the teacher's presentation or to answer questions addressed to the teacher.

At any time, the teacher and/or the parent volunteer may request a student receive parent support in the classroom and can make this a requirement of continuing in the class. Should it be determined by the teacher that the child is not a good fit for the class, a refund or transfer will be made according to the Funschool Coop refund policy.

Personal Conduct:

Please keep a kind and generous countenance while at any Funschool Coop event, activity or field trip. Everyone has the occasional bad day, and some children/families are dealing with issues that affect their ability to function well in social settings.

While all involved agree to offer help, encouragement, and support to the child and parent whenever possible, recurring displays of anger or disrespect by any child, student, teacher or parent towards any child, student, teacher or parent will not be tolerated and Funschool Coop reserves the right to terminate my/our membership should any issue arise where I have become visibly angry or blatantly disrespectful or physically abusive toward another person, including my own child(ren).

Funschool Coop is open to all families regardless of their religious beliefs or home education philosophy. Please be respectful and tolerant of the opinions of others if they differ from your own.

One benefit of a diverse community is that we can find our common ground and learn tolerance of different ideas and opinions. To do this effectively, remember to share your beliefs in a manner that conveys information without implying that an opposing view is wrong. Use "I" statements or "My family has found.." statements to share your experience without minimizing the experiences or beliefs of others.

Disrespectful or disparaging comments about another person's beliefs, education method or parenting style are not helpful and will not be tolerated.

Illness: Please do not bring ill children to Funschool Coop events. As a general guideline, a child who has run a fever or vomited in the previous 24 hours may have a contagious illness and should not attend Funschool Coop events. This extends to siblings who may be using the open play area. If fever or vomiting have not been present, it is acceptable to bring a child who seems to be feeling well, but who is congested to Funschool Coop events as long as scrupulous attention is given to nose wiping, hand washing and otherwise keeping bodily fluids from coming into contact with other children.

Should your child become ill during a Funschool Coop event, please take them home immediately.

I have read the above statements and agree to abide by the policies of Funschool Coop and its representatives when attending its classes, events and field trips.

Family Name: _____

Child 1: _____ Child 2: _____

Child 3: _____ Child 4: _____

Signature of Parent/Guardian Date

Signature of Parent/Guardian Date

Funschool Coop Schedule:
Registration Opens - July 20th to email list families
Registration Opens to Community – August 15th
Beach Party – August 27, 2008 Noon-5PM
Fall Term AM Classes– Wednesdays, 9:30AM – 11:30AM, October 1, 2008 to December 12, 2008
PM Classes – 7-8:30PM September 29, 2008 to December 15, 2008
Workshop Days – September 24, 2008 and November 5, 2008
Makeup Day – December 17th, 2008 and December 19th, 2008